



ADDENDUM #1 TO REQUEST FOR PROPOSALS

Strategic Planning and Organizational Assessment Initiative for the Town of Atikokan

August 27, 2024

Question 1: Can you share your anticipated budget for this project?

The total budget for this project is \$100,000. However, \$10,000 of this amount is set aside for administrative costs and unforeseen expenses, leaving \$90,000 available for the core project activities. We encourage bidders to submit a detailed cost breakdown in their proposals that aligns with this budget.

Question 2: In the deliverables, you mention "A review of public consultation and stakeholder engagement feedback." Can you share more information on what consultation and engagement has been completed to date, and what the expectations are for engagement for this project?

The Town of Atikokan has not conducted any consultations related to this project. We expect the successful proponent to take the lead in designing and implementing a comprehensive consultation and engagement strategy. This will involve conducting public consultations and engaging with key stakeholders to gather feedback that reflects the community's perspectives and priorities. The consultant will be expected to design and implement a robust consultation process, gather feedback, and incorporate it into the strategic planning and organizational assessment deliverables.