



**THE CORPORATION OF THE
TOWN OF ATIKOKAN**

**Roof Repair and Eaves-troughing
installation**

LITTLE FALLS COMMUNITY CENTRE

Request for Proposal

****Closing Date Sep 20, 2024 2:00 p.m.****

Background

The Town of Atikokan requires roof repair on the northeast portion of the Little Falls Recreation Center building. Repairs include:

- removal of existing damaged material
- replace damaged material with new 182 sqm EPDM material.
- installation of approx. 50' of troughing (with heat trace) and downspouts on northeast side of the building.

Proposal Requirements

Contact details including phone number for the individual or business.

Duration of work including proposed start and completion dates.

All work performed shall comply with all Federal and Provincial statutes, regulations, Municipal by-laws, and any amendments thereto. This article must be maintained and be valid throughout the life of the agreement.

The successful contractor shall provide comprehensive general liability insurance on a occurrence basis for an amount not less than two (2,000,000.00) million dollars and shall include The Town of Atikokan as an additional insured with respect to the successful bidders operations, acts and omissions relating to its obligations under the agreement, such policy to include non-owned automobile liability, personal injury, broad form property damage, contractual liability, owners' and contractors' protective, products and completed operations, contingent employers liability, cross liability and severability of interest clauses.

The successful contractor shall indemnify and hold the Town harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees occasioned wholly or in part by any acts or omissions either in negligence or nuisance whether willful or otherwise by the service provider, its agents, officers, employees or other persons for whom the service provider is legally responsible.

The successful Contractor is solely responsible for public safety at the site and for securing the site at all times to prevent public access when necessary. The successful Contractor shall ensure that when work is stopped, the site is left in a safe and secure manner.

Evaluation of Proposals:

Mandatory criteria that must be satisfied before a detailed evaluation is completed include: proposed time frame, detailed cost breakdown and scope of the work to be performed.

The Town reserves the right to reject any portions of, or all proposals, to waive irregularities and informalities therein and to award the contract in the best interest of the Town in its sole and unfettered discretion.

All proposals submitted to the Town of Atikokan become the property of the Town and as such, are subject to the Municipal Freedom of Information and Protection of Privacy Act.

TIMELINE

Release of RFP	August 31, 2024
Site visits completed by	September 11, 2024
Closing for questions	September 13, 2024
Questions answered	September. 18, 2024
Close for RFP	September 20, 2024

Questions or items requiring clarification are to be submitted by email to info@atikokan.ca prior to 3:00pm September 10, 2024. Responses to questions will be sent to all proponents as Addenda and will form part of this RFP.

Submission and Information

Submit proposal by September 20, 2024 at 2:00 p.m. to:

info@atikokan.ca
Attn: Tom Hainey
Community Services Manager
Atikokan, Ontario
P0T 1C0