

	<p><b>THE CORPORATION OF THE TOWN OF ATIKOKAN</b></p> <p><b>Windows and Doors replacement</b></p> <p><b>Pioneer Centre (Seniors Active Living Centre) 223 Burns Street Request for Proposal</b></p> <p><b>**Closing date Jan 30 2025 2:00 p.m.**</b></p>
--	--

**Background**

The Town of Atikokan requires the installation of new windows and doors at the Pioneer Centre at 223 Burns Street. Repairs include

- removal and disposal of existing windows and doors
- Installation of;
  - 2 x [46 1/2" x 59" windows
  - 2 x [31" x 31" windows
  - 7 x [66" x 61" windows
  - 2 x [exterior doors

**Proposal Requirements**

Contact details including phone number for the individual or business.  
Duration of work including proposed start and completion dates.

All work performed shall comply with all Federal and Provincial statutes, regulations, Municipal by-laws, and any amendments thereto. This article must be maintained and be valid throughout the life of the agreement.

The successful contractor shall provide comprehensive general liability insurance on a occurrence basis for an amount not less than two (2,000,000.00) million dollars and shall include The Town of Atikokan as an additional insured with respect to the successful bidders operations, acts and omissions relating to its obligations under the agreement, such policy to include non-owned automobile liability, personal injury, broad form property damage, contractual liability, owners' and contractors' protective, products and completed operations, contingent employers liability, cross liability and severability of interest clauses.

The successful contractor shall indemnify and hold the Town harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees occasioned wholly or in part by any acts or omissions either in negligence or nuisance whether willful or otherwise by the service provider, its agents, officers, employees or other persons for whom the service provider is legally responsible.

The successful Contractor is solely responsible for public safety at the site and for securing the site at all times to prevent public access when necessary. The successful Contractor shall ensure that when work is stopped, the site is left in a safe and secure manner.

## Evaluation of Proposals:

Mandatory criteria that must be satisfied before a detailed evaluation is completed include: proposed time frame, detailed cost breakdown and scope of the work to be performed.

The Town reserves the right to reject any portions of, or all proposals, to waive irregularities and informalities therein and to award the contract in the best interest of the Town in its sole and unfettered discretion.

All proposals submitted to the Town of Atikokan become the property of the Town and as such, are subject to the Freedom of Information and Protection of Privacy Act.

### TIMELINE

Release of RFP	Jan. 08, 2025
Site visits completed by	Jan. 22, 2025
Closing for questions	Jan. 27, 2025
Questions answered	Jan. 29, 2025
Close for RFP	Jan. 30, 2025

***Questions or items requiring clarification are to be submitted by email ( to [info@atikokan.ca](mailto:info@atikokan.ca) by 3:00pm Jan.27, 2025 . Responses to questions will be sent to all proponents as Addenda and will form part of this RFP.***

## Submission and Information

Email RFP by deadline January 30, 2025 at 2:00 p.m. to:

[info@atikokan.ca](mailto:info@atikokan.ca)

Attn: Tom Hainey  
Community Services Manager  
Box 1330  
Atikokan, Ontario  
P0T 1C0

Ph. 807-597-1234 x232